

PUNJAB DAANISH SCHOOLS & CENTERS OF EXCELLENCE AUTHORITY

JOB OPPORTUNITIES

Punjab Daanish Schools and Centers of Excellence Authority, Government of the Punjab offers following opportunities to highly dynamic and committed persons in **NON-ACADEMIC STAFF** category to serve at **DAANISH SCHOOLS & CENTRE OF EXCELLENCE**:-

Sr. No	Name of Post	Location	Pay Scale	No. of Posts		Qualification / Experience	Age Limit
				Boys	Girls		
1.	Accounts Officer	DS Mankera	OG-1	1	-	<ul style="list-style-type: none"> Minimum M.Com / ACCA / ACMA (Inter) / MBA (Finance) or B.Com with 5 years of experience on managing accounts and finance. Preference would be given to public sector experience. Experience/Character Certificates from the previous employer/s, if any. 	Up to 63 Years
2.		DS Taunsa		1	1		
3.		DS Mianwali		-	1		
4.		DS Attock		1	-		
5.	Junior Clerk (Accounts)	DS Chishtian	DS-11	-	1	<ul style="list-style-type: none"> Minimum I.Com/D.Com Minimum 3 years of experience on managing accounts and finance in Government / Private Offices. Experience/Character Certificates from the previous employer/s, if any. 	Up to 63 Years
6.		COE Chakwal		1	-		

Terms / Conditions:

- Applicants shall attach with their applications a detail resume (CV), Photographs and certified copies of educational / experience certificates, CNIC duly attested should reach in **below mentioned relevant School addresses as per post interested**.
- Please clearly mark on the envelope, "For the post of _____".
- Interested candidates may apply in confidence by sending their credentials to the school office on or before **22nd July, 2026**. Candidates may also submit their applications in the school office in person during working hours.
- Only shortlisted candidate will be called for test / interview. Date of written / or any other test / or interview to be called later, if required.
- After test only shortlisted / selected candidates will be called for interview.
- All appointments will be on contract basis for a period of 02 years initially.
- No TA/DA will be admissible to the candidates shortlisted for test / interview.
- The applications submitted by the candidates will be at their own cost and cost of the applicants. Any information found bogus at any stage, during induction or later in service, will result in termination of candidate's service / employment thereof.
- These posts are school specific / vacant. After appointment, the selected candidate(s) can be transferred/posted to any other Daanish / Centre of Excellence School located in Punjab Province.
- All selected applicants will be required to submit medical certificate(s) and police clearance certificate.
- School Principal/PDS&CEA Head Office has the right to reject any or all applications with / without any reason and its decision will not be challengeable in any court of law.

IPL-7547

PRINCIPAL DAANISH SCHOOL (BOYS) MANKERA

Jhang Bhakkar Road Mankera Bhakkar
Ph. 0333-7676000

PRINCIPAL DAANISH SCHOOL (BOYS & GIRLS) TAUNSA

10-Km Dhodhak Plant Road, Kot Qairani, Taunsa Distt. DG Khan
Ph. 0333-9712122

PRINCIPALS DAANISH SCHOOLS (GIRLS) MIANWALI

MM Road Hamohi Morr Tehsil Piplan District Mianwali.
Ph. 0334-6479744 & 0333-7676000

PRINCIPAL DAANISH SCHOOL (GIRLS) CHISHTIAN

9- Ghanjani, Bahawalnagar Road, Chishtian Distt Bahawalnagar
Ph: 063-2509909

PRINCIPAL DAANISH SCHOOL (BOYS), JAND, DISTRICT ATTOCK

School Address: Near Langer Stop Jand, District Attock. Ph. 057-2770213

PRINCIPAL CENTRE OF EXCELLENCE SCHOOL (BOYS) CHAKWAL

Main Talagang Road Near Sabal Mandi, District Chakwal. Ph: 063-2509909