



**OFFICE OF THE DIRECTOR GENERAL
SINDH SAFE CITIES AUTHORITY
JOB OPPORTUNITIES - PMU KSC PROJECT**



The Office of the Director General, Sindh Safe City Authority is executing and operationalizing of a development scheme for which Project Management Unit (PMU) under Karachi Safe City Project with plan period in the project life is being established. The applications are invited from suitable individuals having required qualifications on pure contractual basis for following positions:

1. Deputy Project Director Operations	No. of Posts: 01
Project Pay Scale: PPS-09 (Rs. 306,250/- per month)	
Qualification:	
<ul style="list-style-type: none"> Minimum Second Division or equivalent CGPA, Masters degree in Project Management, Public Administration, Commerce, Science, Information Technology, Information Systems Engineering, Telecommunication, or a related field from an HEC-recognized university (minimum 16 years Education). Additional certifications such as PMP, PRINCE2, ITIL, or Security Management may be considered an added advantage. 	
Experience:	
<ul style="list-style-type: none"> Minimum 07 years of relevant experience in: <ul style="list-style-type: none"> Operations management of large-scale ICT security-surveillance projects. Managing command & control centers, emergency response systems, or integrated security operations. Supporting field teams, sensors, and technical staff. Participating in project planning, monitoring, evaluation, and reporting. Proving track record in coordinating with law enforcement agencies, government departments, and stakeholders. 	
Age: 32-45	
2. Deputy Project Director Technical	No. of Posts: 01
Project Pay Scale: PPS-09 (Rs. 306,250/- per month)	
Qualification:	
<ul style="list-style-type: none"> Minimum Second Division, or equivalent CGPA, Bachelor or Master degree in any of the following (from an HEC-recognized university): <ul style="list-style-type: none"> Electrical Engineering Electronic Engineering Telecommunication Engineering Computer Engineering Information Technology / Computer Science Proficiency with PTC (or equivalent) software is preferred. Additional certifications such as CCNA, CCNP, MS-SE, ITIL, or relevant OEM certifications (Huawei, H3Cvision, Motorola, CISCO etc) will be considered an added advantage. 	
Experience:	
<ul style="list-style-type: none"> Minimum 7 years of hands-on experience in: <ul style="list-style-type: none"> Large-scale ICT infrastructure projects. Installation, commissioning, and maintenance of CCTV surveillance systems, VMS, ANPR, Fiber-optic networks, wireless communication systems, and command control technology. Integration of mobile systems such as GSM, GPRS, emergency communication systems, and analytics platforms. Managing technical teams, vendors, contractors, and OEMs. Experience in high-rise or similar public-sector security projects will be highly preferred. 	
Age: 35-45	
3. Senior Civil Engineer	No. of Posts: 01
Project Pay Scale: PPS-08 (Rs. 218,750/- per month)	
Qualification:	
<ul style="list-style-type: none"> Minimum Second Division or equivalent CGPA, Bachelor of Civil Engineering from HEC-recognized university with the certified license of registered engineer from Pakistan Engineering Council. Following required skills will also be evaluated during the interview: <ul style="list-style-type: none"> Strong Administration, Managerial and Construction skills. Should be well versed with government construction projects working systems, technologies and have both physical and mental capacity to lead the supervision of construction activities at the full time on regular duty basis. Strong team leader from construction activities perspective and have can-do positive attitude. SPPIA, Rules Knowledge, PC-1 Knowledge. 	
Experience:	
<ul style="list-style-type: none"> The candidate must have at least 7 years working experience of executing High-rise building infrastructure projects works at Government Departments or other organizations. These candidates who have executed and successfully completed major building construction projects (over 100 million) will be preferred. Details of such major projects are also required to be provided in the CV. 	
Age: 35-45	
4. Technical Consultant	No. of Posts: 01
Project Pay Scale: (Rs. 500,000/- per month)	
Qualification:	
<ul style="list-style-type: none"> Minimum Second Division or equivalent CGPA, Bachelor or Master degree in Computer Science, Information Technology, Electrical/Electronics Engineering, or a related discipline (minimum 16 years Education). Professional certifications such as PMP, ITIL, Cisco (CCNA/CCNP), Microsoft, or equivalent will be preferred. Strong knowledge of system design, implementation, and technical documentation. 	
Experience:	
<ul style="list-style-type: none"> Minimum 7 years of relevant experience in technical consultancy, system implementation, or project execution. Proven experience in handling complex technical projects, coordinating with multiple stakeholders, and ensuring timely delivery. Experience in troubleshooting, performance optimization, and providing technical support. Proficiency with Smart City, security-surveillance, or IT infrastructure projects will be an added advantage. 	
Age: 35-45	
5. Financial Management Officer	No. of Posts: 01
Project Pay Scale: PPS-08 (Rs. 218,750/- per month)	
Qualification:	
<ul style="list-style-type: none"> Minimum Second Division or equivalent CGPA, MBA Finance or MS Finance or M COM or Professional Accountant (CA/ACCA/CMA/ICMA) from HEC-recognized University/Institute. Candidate having relevant professional courses in financial management will be preferred. 	
Experience:	
<ul style="list-style-type: none"> The Candidate should have at least 7 years' verifiable and relevant experience in the public sector projects/private organization in the field of financial management/assessment. Must possess skills of drafting government documents of relevant field and has command on financial reporting, control, analysis, financial statements, & financial correspondence. Preference will be given to that candidate who has practical / self-learned working experience in government finance and audit systems, accounting general, treasury officers including audit procedures, SPPIA rules and provisions, practical expertise to function MS Excel and MS Word. 	
Age: 35-45	
6. Internal Auditor	No. of Posts: 01
Project Pay Scale: PPS-07 (Rs. 157,000/- per month)	
Qualification:	
<ul style="list-style-type: none"> Minimum Second Division or equivalent CGPA, Bachelor or Master degree in Accounting, Finance, Commerce, Business Administration, or a related field. Professional certifications such as CA, CMA, CPA, or CIFA will be preferred. Strong knowledge of auditing standards, financial regulations, and internal control systems. Proficiency in MS Office, Urdu, and English. 	
Experience:	
<ul style="list-style-type: none"> Minimum 7 years of relevant experience in internal auditing, risk assessment, or compliance. Experience in preparing audit reports, conducting financial and operational audits, and evaluating internal control systems. Strong analytical, reporting, and communication skills. Experience with public sector or large-scale organizational audits will be an added advantage. 	
Age: 30-35	
7. Contract Management & Procurement Officer	No. of Posts: 01
Project Pay Scale: PPS-07 (Rs. 157,000/- per month)	
Qualification:	
<ul style="list-style-type: none"> Minimum Second Division or equivalent CGPA, Bachelor or Master degree in Business Administration, Supply Chain Management, Commerce, Law, or a related field. Certification in Procurement and Contract Management (e.g., CIPS, CPM, or equivalent) will be an added advantage. Strong understanding of public procurement rules, contract laws, and regulatory frameworks (e.g., PPA, Rules). Proficiency in MS Office and ERP/procurement management systems. 	
Experience:	
<ul style="list-style-type: none"> Minimum 2 years of relevant experience in procurement, contract administration, or supply chain management. Proven experience in preparing bidding documents, evaluating tenders, and managing vendor contracts. Strong skills in negotiation, documentation, and compliance monitoring. Experience in managing procurement processes for government or donor-funded projects will be preferred. 	
Age: 30-35	
8. Admin. Coordination & Management Supervisor	No. of Posts: 01
Project Pay Scale: PPS-07 (Rs. 157,000/- per month)	
Qualification:	
<ul style="list-style-type: none"> Minimum Second Division or equivalent CGPA, Bachelor or Master degree in Business Administration, Public Administration, Management, or a related field. Certification in human resource management, management, or project coordination will be an added advantage. Strong knowledge of administrative procedures, office management systems, and record-keeping. Proficiency in MS Office, Urdu, and English. 	
Experience:	
<ul style="list-style-type: none"> Minimum 3 years of experience in administration, office management, or coordination roles. Proven ability to supervise staff, manage resources, and coordinate activities across departments. Experience in preparing reports, handling correspondence, and supporting management operations. Strong communication, organizational, and problem-solving skills. Experience in government or large-scale project environments will be preferred. 	
Age: 30-35	
9. Civil Engineer	No. of Posts: 01
Project Pay Scale: PPS-06 (Rs. 105,000/- per month)	
Qualification:	
<ul style="list-style-type: none"> Must be a B.E. (Bachelor) from HEC-recognized university with minimum 2nd Division or equivalent CGPA. Following required skills will also be evaluated during the interview: <ul style="list-style-type: none"> Strong knowledge of quantities calculation and billing of government projects. Should be well versed with government construction projects working systems, technologies. 	
Experience:	
<ul style="list-style-type: none"> Minimum 2 years of relevant working experience as a Civil Engineer in High-rise Building construction projects & in managing the on-site construction project. Additional experience of construction quantity surveying or estimating will be added advantage. Working experience of executing building infrastructure projects works of Government Departments or other organizations will be preferred. Must possess skills for report writing, MS Office and recording of construction activities / measurements readings from site. 	
Age: 25-35	
10. Electrical Engineer	No. of Posts: 01
Project Pay Scale: PPS-06 (Rs. 105,000/- per month)	
Qualification:	
<ul style="list-style-type: none"> Must be a B.E. (Bachelor) from HEC-recognized university with minimum 2nd Division or equivalent CGPA. Following required skills will also be evaluated during the interview: <ul style="list-style-type: none"> Strong knowledge of quantities calculation and billing of government projects. Should be well versed with government construction projects working systems, technologies. 	
Experience:	
<ul style="list-style-type: none"> At least 2 years of relevant working experience in Electrical works of building construction projects, electrical works in infrastructures, HVAC works, recording of construction activities / measurements readings from project site, technologies, report writing skills and proficiency in MS Office. Candidate place of working will be at project site on full-time daily basis. 	
Age: 25-35	
11. Field Engineer	No. of Posts: 02
Project Pay Scale: PPS-06 (Rs. 105,000/- per month)	
Qualification:	
<ul style="list-style-type: none"> B.E. (Civil)/Diploma, Civil from HEC-recognized university with minimum 2nd Division or equivalent CGPA. Following required skills will also be evaluated during the interview: <ul style="list-style-type: none"> Strong knowledge of quantities calculation and billing of government projects. Should be well versed with government construction projects working systems, technologies. 	
Experience:	
<ul style="list-style-type: none"> The candidate must have at least 5 year Diploma/2 year working experience as a Civil Engineer in High-rise Building construction works & in managing the on-site construction project. Additional experience of construction quantity calculation will be added advantage. Working experience of executing building infrastructure projects works of Government Departments or other organizations will be preferred. Must possess skills for report writing, MS Office and recording of construction activities / measurements readings from site. 	
Age: 25-35	
12. Account Assistant	No. of Posts: 01
Project Pay Scale: PPS-06 (Rs. 105,000/- per month)	
Qualification:	
<ul style="list-style-type: none"> Minimum Second Division or equivalent CGPA, Bachelor's degree in Commerce, Accounting, Finance, or Business Administration from a recognized institution. Certification or diploma in accounting, finance, or ERP systems (e.g., SAP, QuickBooks) will be an added advantage. Strong knowledge of accounting principles, financial record-keeping, and reporting procedures. Proficiency in MS Excel and accounting software. 	
Experience:	
<ul style="list-style-type: none"> Minimum 2 years of relevant experience in accounting, bookkeeping, or finance-related work. Experience in maintaining ledgers, preparing vouchers, and assisting in financial reconciliations. Familiarity with government financial procedures, invoicing, and audit support. Strong attention to detail, numerical accuracy, and good organizational skills. Experience working in public sector or donor-funded projects will be preferred. 	
Age: 25-35	
13. Office Assistant	No. of Posts: 03
Project Pay Scale: PPS-06 (Rs. 105,000/- per month)	
Qualification:	
<ul style="list-style-type: none"> Minimum Second Division or equivalent CGPA, Bachelor's degree in Arts, Commerce, Business Administration, or a related field from a recognized institution. Diploma or certification in office management, computer applications, or administrative skills will be an added advantage. Proficiency in MS Office (Word, Excel), PowerPoint and basic office equipment operation. Good knowledge of official correspondence, filing, and record-keeping procedures. 	
Experience:	
<ul style="list-style-type: none"> Minimum 2 years of experience in office administration, clerical work, or secretarial support. Experience in handling office correspondence, maintaining records, and assisting in day-to-day administrative tasks. Strong organizational, communication, and coordination skills. Experience in a government department or public sector project will be preferred. 	
Age: 25-35	
14. Office Boy	No. of Posts: 04
Project Pay Scale: PPS-02 (Rs. 35,000/- per month)	
Qualification:	
<ul style="list-style-type: none"> Minimum Matriculation with 2nd Division or equivalent CGPA from a recognized Board. 	
Experience:	
<ul style="list-style-type: none"> The Candidate should have at least 02 years working experience in organization (either public sector or private). 	
Age: 21-28	
15. Rider	No. of Posts: 02
Project Pay Scale: PPS-02 (Rs. 35,000/- per month)	
Qualification:	
<ul style="list-style-type: none"> Minimum Matriculation with minimum C Grade or equivalent from a recognize Board. Must have Motorcycle license. 	
Experience:	
<ul style="list-style-type: none"> The Candidate should have at least 02 years working experience in organization (either public sector or private). 	
Age: 21-28	
16. Driver	No. of Posts: 08
Project Pay Scale: PPS-02 (Rs. 35,000/- per month)	
Qualification:	
<ul style="list-style-type: none"> Minimum Matriculation with 2nd Division or equivalent CGPA from a recognize Board. Must have a valid DVV driving license. 	
Experience:	
<ul style="list-style-type: none"> The Candidate should have at least 02 years working experience in organization (either public sector or private). 	
Age: 21-28	
17. Sanitary Worker	No. of Posts: 03
Project Pay Scale: PPS-01 (Rs. 32,000/- per month)	
Qualification:	
<ul style="list-style-type: none"> Minimum Matric from registered school / institution. 	
Experience:	
<ul style="list-style-type: none"> The Candidate should have at least 02 years working experience in organization (either public sector or private). 	
Age: 21-28	

APPLICATION PROCESS:

- Interested candidates having domicile of Sindh province and meeting the eligibility criteria must submit their CV, attested copy of CNIC, & relevant documents by 10th December, 2023.
- Applications shall be sent to the Office of the Director General, Sindh Safe City Authority, Ground Floor, Block-D, Central Police Office, I.I. Chundrigar Road, Karachi, OR through email address: hr@ssca.gov.pk.
- Details for each post can be downloaded from Website: www.sindh.gov.pk.
- Only shortlisted candidates will be contacted for test/interview.
- CGPA/percentage must be presented at the time of the test/interview.
- Not to apply for more than one post in the notified recruitment process.
- Government employees shall submit their application through proper channel.
- No application will be received after last date of submission i.e. 10th December, 2023.

Contact information:
Office of Director General, Sindh Safe City Authority, Ground Floor, Block-D, Central Police Office, Government of Sindh, I.I. Chundrigar Road, Karachi. (Phone: 021-99212092/021-99218251)

**(Asif Ali Jaz Shalkh), PSP
Director General
Sindh Safe Cities Authority**