



COLLEGE OF PHYSICIANS AND SURGEONS PAKISTAN (CPSP)

JOB OPPORTUNITIES AT CPSP KARACHI

The College of Physicians and Surgeons Pakistan is a premier Postgraduate Medical Institution in Pakistan since 1962.

ASSISTANT MANAGING EDITOR

The candidate will be responsible to oversee the content of all publications of College Journal. Plan each issue with regard to publication schedule, examine the contents and writing style of each article, ensuring that the submissions are of CPSP standards. Verifying facts, clarifying information, and writing editorial content.

Required Qualification: Candidate should be a Graduate in English / Journalism or Mass Communication, preferably with a Master's degree in the same discipline. Medical Graduate / Allied Health Sciences with relevant work experience may also apply. Should have strong communication skills with proficiency in MS-Office.

ASSISTANT EDITOR

Candidate should be Graduate in English preferably Masters with relevant work experience preferably in Medical Journals. Good computer and writing skills in English. Experience in editing and proof reading will be a distinct advantage.

STATISTICIAN

Candidate will be responsible for the review of statistical analysis plan of synopsis and analysis undertaken in Research Articles, suggestion of corrections, where required, based on objectives and study design, and assistance of trainees statistical concerns. Candidate must be M.Sc. (Statistics) / Master of Science in Biostatistics & Epidemiology (MSBE), with special interest in Medical research with relevant experience including SPSS/Minitab/SAS software.

OFFICER (ACCOUNTS & FINANCE)

Candidate should have a minimum Bachelor's Degree in commerce with relevant experience in handling Accounts & Finance matters. Analytical Skills with exposure to computerized MIS accounting systems are a pre-requisite.

OFFICE ASSISTANT

Candidate should be Graduate with relevant work experience, having good Computer & communications skills.

DRIVER

Candidate should be at least Middle with a valid HTV/LTV license with relevant experience.

SECURITY GUARD

Candidate must be energetic, able to read & write, preferably with a licensed arm with relevant experience.

Please send your resume along with recent photograph latest by **08th December, 2025.**

APPLY TO H.R DEPARTMENT:

College of Physicians & Surgeons Pakistan, 7th Central Street, D.H.A Phase II, Karachi. or Email: jobs@cpsp.edu.pk